



Kelleway Avenue, Nicholls, ACT 2913

www.goldcreek.act.edu.au

SENIOR SITE

P 02 6205 1814

F 02 6207 0471

PRIMARY SITE

P 02 6205 2955

F 02 6205 2966

INTERNET & EMAIL ACCEPTABLE USE AGREEMENT

Dear Parents and Carers,

As you may be aware, Gold Creek Senior School provides access to an email service for students in all years. The ACT Department of Education, Youth and Family Services require that users of department networks agree to an acceptable use policy before access is granted. This agreement needs to be renewed every year. Could you please read the following code of practice and, if you agree with the conditions, sign and return the form to the front office.

I will use the school computers for schoolwork only as directed by my teacher.
I will always act with caution when communicating with unknown people using the school computers.
I will be courteous and use appropriate language when communicating to others.
I will ask my teacher for help if I find or receive information that I feel uncomfortable with or is inappropriate.
I will not use the school computer facilities for illegal or dishonest purposes.
I will not copy software programs on school computers, or copy material, graphics or music.
I will not send, produce, show or search for things that might upset others.
I will not intentionally create congestion or disrupt the school computer equipment.
I will not tell other people my password or leave my computer logged in when leaving the room.
I will not send photographs or publish the full names of others or myself to unknown people without permission.
I will not send email to users outside of this school unless the teacher approves it.
I will not use chat facilities unless supervised by school staff.
I understand that the school records where I have gone on the internet.
I understand that disciplinary action may be taken if I do not follow this code of practice, which may include loss of access to the internet, email or networks for a period of time determined by the Principal.

Students of Gold Creek Senior School may access the internet and email after signing the following declaration.

I declare that I have read and/or understood the ACT Department of Education & Community Services policy on acceptable use of internet, email, computer facilities and external networks and Code of Practice for Gold Creek Senior School.

Student surname: _____ Student given name: _____

Class: _____ Signature: _____

Date: ____/____/____

Parent Permission:

I agree to _____ using the internet and email at school for educational purposes in accordance with the student agreement above. I understand that steps will be taken in the school to minimise risk of exposure to unsuitable material. I have read the above Code of Practice and have discussed the information with my child. I agree to my child having access to:

(please initial each box)

internet (www) external email (internet) internal email only

Tick this box if you require a copy of this form to be returned to you

Parent / Carer Name: _____

Signature: _____

Date: ____/____/____

PERMISSION TO PUBLISH PERSONAL INFORMATION ON THE WEB

Name of student: _____ Year level: _____

Gold Creek School may publish personal information if it is collected for a certain purpose, which needs to be specified on the permission form below, and where the individual concerned has given their consent.

If you agree to have this information published on the website you need to be aware of the following:

- The information can be copied and used by any web user.
- Once the information has been published on the web, (Name) has no control over its subsequent use and disclosure.
- It will be accessible to millions of users all over the world.

Please sign each of the following:

I hereby give permission for personal information of _____ to be included on the Gold Creek School / Gold Creek School 'MyClasses' website in accordance with the Privacy Act 1988.

I hereby give permission fro the photograph of _____ taken by Gold Creek School staff to be published on the Gold Creek School / 'MyClasses' website in accordance with the Privacy Act 1988.

I understand that these details will be published on the website for the current calendar year and can be accessed on the World Wide Web.

Parent/Carer Name: _____

Parent/Carer Signature: _____

Relationship to child: _____

Contact Phone No: _____ Date: ____/____/____

