

REQUEST FOR PRESCHOOL PLACEMENT

This form needs to be submitted to your first preference school with your child's Application to Enrol in an ACT Public School form



Office use only – date of receipt

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Education and Training

STUDENT DETAILS

Student's family name

Student's given name(s)

CARER INFORMATION

If your child is in care please complete the following:

Name of carer/centre:

Address:

Centre based: Number of hours per week

Family Day Care: Number of hours per week

Other: Number of hours per week

Please give details:

SCHOOL ENROLMENT APPLICATION

1. First school preference:

(Name of school nominated on School Enrolment Form)

2. Second school preference

3. Preschool Session preference:

Please select your preferred preschool session

Long Days 9am-3pm

or

Short Days 9am-1pm

4. Alternative Programs:

Does your child access an alternative Early Childhood program, e.g. an Early Intervention Program, Koori Preschool Program, etc.? If so, please provide details.

I understand that I may seek enrolment for my child into **ONE** preschool only.

Ensuring your privacy is protected

Chapter 2 of the *Education Act 2004* (ACT) provides for compulsory education. The ACT Department of Education and Training (the Department) collects information on this form to enable it to effectively manage enrolment in ACT public schools.

The Department and ACT public schools are subject to the *Privacy Act 1988* (Cth), the *Health Records (Privacy and Access) Act 1997* (ACT) and the *Territory Records Act 2002* (ACT).

The Department provides this information (on request) to other government agencies authorised to receive it including:

- The Commonwealth Department of Families Housing, Community Services and Indigenous Affairs
- Centrelink
- Australian Bureau of Statistics
- The Office of the ACT Minister for Education and Training.

The information will also be used or disclosed for the following purposes:

- General student administration relating to the education and welfare of the student
- Communication with students, parents or carers
- To ensure the health, safety and welfare of students, staff and visitors to the school
- ACT and national reporting purposes
- For any other purpose required by law.

Signature of parents/carers

Date

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Date

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